

**TONBRIDGE AND MALLING BOROUGH COUNCIL**

**RECORD OF EXECUTIVE NON-KEY DECISION**

<b>Decision Taken By:</b> <b>Cabinet Member for Finance, Innovation and Property</b>	<b>Decision Number:</b> <b>D220090MEM</b>
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**Date: 26 September 2022**

<b>Decision(s) and Reason(s)</b>
<b>PEER REVIEW – INTERNAL COMMUNICATIONS OFFICER</b>
(1) To fund the costs of a part-time, fixed term (2 years) post of Internal Communications Officer from the peer review reserve. The costs of the post (including on-costs) are estimated at £23,529 pa, which can be funded in full from the reserve.
<b>Reasons for decision:</b>  The creation of the post was recommended following a review of the Council's approach to internal communications. This review was prompted by the Local Government Association's Peer Review of the Borough Council which took place in January/February 2022 and made the following recommendation:-  <i>'Develop internal communication, build a shared sense of purpose beyond finance and compliance, and recognise the good work across the organisation that happens every day.'</i>

Signed Cabinet Member for	M Coffin
Signed Leader:	M Boughton
Signed Chief Executive:	J Beilby
Date of publication:	26 September 2022

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.